

Committee of Registration and Academic Guidance

- Developing an executive plan for academic guidance in the department and supervising its implementation.
- Studying, reporting and solving the students' suggestions and complaints.
- Supervising and follow-up course registration in the department.
- Monitoring students grades and preparation of reports and statistics at the end of each semester.
- Developing the student personality on all aspects (scientific, practical, cultural, social).
- Preparation, distribution, collection and analysis of the essential questionnaires for improving the academic guidance in the program.
- Improving the students' awareness of supporting services and activities provided by the college and the university in registration and academic guidance.